



January 19<sup>th</sup> , 2021 2:30pm  
**Minutes - PAC Meeting**

*Board Members:*

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Cassidy Wennesheimer, President	Amber Pearce, Interim Treasurer
Amber Pearce, VP	Emily Lambert, Fundraising/SCRIP Coordinator
Ande Golden, Secretary	Rachel Todd, Co-Outreach Coordinator
	OPEN, Co-Outreach Coordinator

*Staff Invitees:*

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Jill Godtland, Site Administrator

<b>Topic</b>	<b>Owner</b>
1. Welcome; Meeting Call to Order 2:53 pm	Cassidy
2. Approve Minutes From:	Cassidy
a. December 15 <sup>th</sup> meeting Amber motioned, Rachel 2 <sup>nd</sup> minutes approved	
3. Budget	Amber
a. Website donation links- move to first page of website and leave on shop page for easier access	
b. Roller skating update- an email was received to confirm all dates have been canceled this year due to COVID	
c. Budget update in March when school is back in session in person	
d. Items sold by Rachel for about \$800 went directly to the school	
4. Fundraising	Cassidy
a. Dine out nights- not yet confirmed will send an email with the flyers when the nights are confirmed to be added to the website and sent out as flyers and in the newsletter	
1. Feb 6 <sup>th</sup> Panera	
2. Mar 8 <sup>th</sup> Noodles	
3. April 5 Chipotle	
4. May 3 <sup>rd</sup> Blaze	

5. SCRIP Emily
- a. Will do advertising to get order in for Feb and Mar dine out. Look for orders to be due around the end of January
  - b. Will do a bigger push for SCRIP when we get back to school in February
6. See's Candy Emily
- a. Updates in February- fundraiser to start in March
7. Jump a Thon Cassidy
- a. Talked about doing a Jump a thon instead
  - b. Original time line of February to be pushed to 2<sup>nd</sup> week of march 3-8 to 3-12
  - c. Will talk to Selena about how many more ropes she needs especially for Middle School
  - d. Have Selena facilitate during their class gym time and take pictures for a year book spread
  - e. DL and IL- have them do a short session during their weekly meeting and take a zoom picture
  - f. Have donations available on My School Bucks as well as checks and money drop offs.
  - g. Get flyer with event details out when we get back to school week of 2-22
  - h. MAKE SURE TO SEND OUT IN FLYER WHAT THE PTO FUNDRAISES FOR AND WHAT WE HAVE DONE THIS YEAR. Playground for the new facility is a large part, but highlight the other areas that PTO does for the school.
8. Penny Wars Facilitator?
- a. Set up Penny Wars for May- need to start organizing and planning
9. Event Calendar Cassidy
- a. Need to redo our event calendar due to COVID changing several events
  - b. We need to put together the events for the last 5 months to get out to teachers and parents so they can see what PTO is doing
  - c. Calendar events:
    1. February: Dining out Panera, SCRIP order (end of Jan/first of Feb)
    2. March: See's Candy fundraiser end of month, Jump a thon middle of month, dining out first of month
    3. April: Dining out beginning,
    4. May: dining out beginning, Penny Wars
10. Year Book Rachel?
- a. Need to advertise year book sales and pictures for spreads-make a flyer and section for weekly update
  - b. See if we can get any assistance to help put together- Selena?
11. New Business-open for comments or ideas
- a. Art Program Update- The art program is currently run under the PTO. It is one of the defining features of our school. Krista proposes we discuss with Jill and then the board that we move the art program under the school as another teacher. Due to COVID, we have unfortunately fallen short of our fundraising goals to maintain the program to the standards that we have had in the past. We have enough in the budget to continue for the next couple of years at the reduced schedule that Krista is currently teaching at. Krista still plans on doing an art auction online as she did last year, however, this venue did not generate as much as the live auction usually does. We would propose to move Krista over to the board as a teacher and PTO would maintain working with them to supplement supplies as needed

1. Amber and Cassidy to set a meeting with Jill to discuss this option and best way to present to the board for discussion
  2. Artsonia has generated money
  3. Krista to look into grant options
- b. Engagement-
1. Need to work on ideas for engagement with PTO. We currently have had little parent interaction.
  2. Teachers: See if we can send out a small write up for teachers to send out with weekly/daily emails. More success when teachers have actively sent out the information instead of the weekly newsletter from the school. Look into incentive to teachers to get parent engagement from their class/grade level? Earn points by putting PTO information in their weekly letters and points for parent who attend PTO meetings etc.
  3. Parents: have one of the duties of the room parent to attend PTO meetings? So each grade has a parent representative at each PTO meeting who can then take it back to their class.
  4. PTO board members: we need to start advertising for next year's board members so we can get new parents involved on the board
- c. Meeting: Next meeting is Tuesday February 16<sup>th</sup> at 2:30PM
1. Zoom: this meeting is recurring:

Meeting ID: 820 2976 8411  
Passcode: 573562

12. Thank you for attending; meeting adjourned 4:03 pm
- a. Ande Motioned Emily 2<sup>nd</sup> meeting adjourned

Cassidy