



May 6, 2020
Minutes - PAC Meeting

Board Members:

Gayle Olmstead, President	Gayle Olmstead, Interim Treasurer
Michelle Leineke, Co-VP	Emily Lambert, Fundraising/SCRIP Coordinator
Ail Hurst, Co-VP	Julie Malmberg, Co-Outreach Coordinator
Ande Golden, Secretary	Cassidy Wennesheimer, Co-Outreach Coordinator

Staff Invitees:

Jill Godtland, Site Administrator	Amber Sutton, Site Administrator
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Topic	Owner
1. Welcome; Meeting Call to Order 5:05 pm	Gayle
2. Approve Minutes From:	Gayle
a. February 12 th – Cassidy motioned, Julie second, minutes approved	
3. Budget	Gayle
a. \$92,062.05 budget	
i. \$36,649- VAPA	
ii. Approximately \$46,000 to start year- will need to set a budget for the summer	
b. Community builders are ahead for the yar	
c. Gift card from Barnes and Noble to be turned over to the school like last year	
d. Suggestion: look at smaller storage unit for next year to save money on budget	
e. Teacher Enrichment will rollover from this year to next- this will need to be up for a vote in the summer	
f. Enrichment- trying to get it out of being run by PTO. Because of the abrupt end of school year, enrichment cost PTO money this year due to refunds. Fees were not processed correctly through myschoolbucks.	
g. Myschoolbucks-	
i. Look at using it more often for transactions with the scanner- possibly transactions at the desk since Rachel has experience with it.	
ii. Transactions cost more with the scanner- need to make sure the cost is set up scanned orders as well to cover it.	
iii. Transactions through myschoolbucks has tracking ability	

- h. Last money making events of the year
 - i. Art auction- money flows through PTO and may have transaction fees
 - ii. Parent art nights
 - iii. SCRIP order due 5-15
 - 1. Possibly link online for next year

- 4. Review of email vote items Gayle
 - a. Allow 1 signature checks during shelter in place- approved
 - b. Extend PTO nomination period until 4-30 with a vote in May- approved
 - c. Move teacher classroom balances from 2019-2020 year to 2020-2021 budget amount- approved

- 5. Nominations Gayle
 - a. Motion- Julie, Emily 2nd, new board approved
 - b. President- Cassidy Wennesheimer
 - c. Vice President- Amber Pearce
 - d. Treasurer- vacant- we will need to set an interim treasurer until we can get someone permanent. Need to find someone during summer meeting.
 - e. Outreach coordinator co-chairs- Rachel Todd/ Teresa Corrie

- 6. Teacher Appreciations Teresa
 - a. Vote on TA funds- \$570.20
 - i. Hold funds to next year to gift something for new breakroom
 - ii. Gayle motioned, Emily 2nd, approved

- 7. Yearbook updates Teresa
 - a. 197 sold, slightly down from last year
 - b. Made \$621- originally slated for a new camera for UA but the need is not there anymore.
 - i. Possible uses: playground, giveaway drawing for students who did not purchase, books for staff, scholarship for students (possibly difficult for treasurer)
 - ii. Will need to be voted on for next year
 - c.

- 8. New Business-open for comments or ideas
 - a. Current session runs to 6-30. We will need to set up a meeting after 6-30 to go over budget proposal for next year and interim treasurer position. It can be another zoom meeting.
 - b. Spirit Wear-
 - i. Traditionally run by VP- will need to vote to move to Outreach Coordinator
 - ii. Extras are still with Michelle and will need to be coordinated for pickup/dropoff
 - iii. Need new tshirt design for upcoming year for sale at back to school bash

- 9. Thank you for attending; meeting adjourned 6:15pm Gayle