

September 11th, 2019

Minutes - PAC Meeting

Board Members:

Gayle Olmstead, President	Anna Brewer, Treasurer
Michelle Leineke, Co-VP	Emily Lambert, Fundraising/SCRIP Coordinator
Ail Hurst, Co-VP	Julie Malmberg, Co-Outreach Coordinator
Ande Golden, Secretary	Cassidy Wennesheimer, Co-Outreach Coordinator

Staff Invitees:

Jill Godtland, Site Administrator	Amber Sutton, Site Administrator
-----------------------------------	----------------------------------

Topic	Owner
1. Welcome; Meeting Call to Order 3:19pm introductions made	Gayle
2. Approve Minutes From:	Gayle
a. August 5 th , 2019 Executive Meeting	
i. Gayle Moved to approve, Emily 2 nd , minutes approved	
3. Budget Approval	Anna
a. Adjustments were made in the executive meeting and reflected on the budget handed out at the general meeting	
i. Gayle moved to approve budget, Michelle 2 nd , budget approved	
b. Music donation was approved at the executive meeting	
c. Separating funds for VAPA- \$72,428.40 moved to separate account, rest of the \$101,301.87 budget is PTO account	
i. Gayle motioned to split VAPA's \$72,428.40 funds from the \$101,301.87 overall funds to make two accounts, creating \$28,873.47 account for PTO, Anna 2 nd , motion approved	
4. Dining out	Gayle
a. Dining out nights are replacing the hot lunches	
b. Checking in to Old Town pizza for another possible dining out night	

- c. Creating a dining out night in December since we do not currently have one that month
- d. Rubio's made approximately \$150
- e. Chipotle October 8th

5. Bubble Run Agenda

Gayle

- a. September 27th during the Fun Friday
- b. Gayle has bubble machines, she will be contacting the committee to help set up and run the stations.
- c. Possible agenda: 15 mins of stretch, music, then bubble stations
- d. The volunteers will need to help make the bubble solution and run the stations
- e. We will be looking at a way to put the machines up higher so the bubbles go further
- f. We may be in need of a few power cords to plug the machines in

6. Fall Festival

Lacee

- a. October 25th, 4-6pm
- b. Trunk or Treat
- c. Carnival on the playground
 - i. Renting inflatables to let the parents do more with their kids
 - ii. Anna was to get the deposit out for the inflatables
- d. \$1000 revenue from last year's event
- e. September 20th, after drop off Co-Chairs, Jen Duhr and Rebecca McDonald will be having a meeting to start the prep work
- f. Cost will be \$15 a family as it was last year
 - i. Add the event on myschoolbucks
- g. Snow King is already booked and another food truck will be determined

7. Roller King October

Cassidy

- a. Thursday October 3rd, 6-8pm is first event
- b. Tickets will be available for purchase a week prior to the event
 - i. Possibly selling on myschoolbucks for \$8 and then \$10 at the door
- c. Theme nights
 - i. '80's theme for the 3rd, other themes can be chosen for the rest
- d. It was discussed to pay all \$300 deposit to save the dates instead of separate payments for each date

8. Year Books

Michelle

- a. Yearbooks are currently on sale
 - i. \$20 until September 30th
 - ii. \$25 from October 1st to February 29th
 - iii. \$30 from March 1st to April
- b. We will order a few extras to have on hand.
- c. Yearbooks cost us \$19/each
- d. Possibly make a page of the year book open for families to buy for child spotlight pages
- e. Remember to take pictures and submit them to yearbook, especially upper academy

9. New Business-open for comments or ideas
 - a. See's Candy fundraiser- another supplement to hot lunches
 - b. Looking at selling before Thanksgiving to put in the order by 12-3 to get the candy 2 weeks later for handout
 - c. Put it on myschoolbucks and see if we can open it to everyone

10. Thank you for attending; meeting adjourned
 - a. Meeting adourned at 4:15pm

Gayle

EXECUTIVE MEETING:

1. Call to order at 4:15pm
2. Art Stipend vote
 - a. Motion to pay retroactive for the 2018 school year the stipend for the art show
 - b. Cassidy motioned, Gayle 2nd, motion approved
3. Gaga ball for upper academy
 - a. Gayle proposed holding the money until the new building location was known
 - i. Gayle motioned to hold money, Emily 2nd, motion approved

Gayle