



December 14, 2021 6:00 pm  
**Agenda - PAC Meeting**

*Board Members:*

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Cassidy Wennesheimer, President                      Rachel Todd, Outreach Coordinator  
Amber Pearce, VP, Treasurer  
Alison Masey, Secretary

*Staff Invitees:*

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Ruth Nebeker, Teacher Liaison

*Attendees:*

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Brie Lamb  
Amy Kool  
Monique Rico  
Kelli Carr

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<b>Topic</b>	<b>Owner</b>
1. Welcome; Meeting Call to Order: 6:05 pm	Cassidy
2. Approve Minutes From:	Cassidy
3. President	Cassidy
a. Roar Tickets	
i. Roar tickets are given to kids when they exhibit behaviors such as being responsible, helpful and kind.	
ii. The childrens' tickets are then put into a drawing and they can win a prize.	
iii. <b>Cassidy proposed that the PTO sponsor the prizes given to the children in the amount of \$30.</b>	
iv. <b>Amber motioned to approve, Alison 2nd. Proposal approved with unanimous vote.</b>	

- v. It was suggested that gift cards could be given as prizes as well and be purchased through SCRIP. However, finding gift cards with lower amounts is difficult.
- b. Early Elections
  - i. Amber will be leaving next year.
  - ii. It was suggested to change the bi-laws so that the process of nominating positions can take place earlier than the month of May.
  - iii. It would be helpful if people could be voted in early, such as February or March, so they could shadow for a couple of months to get used to the position.
  - iv. The positions of VP, Treasurer and Community Outreach are needed.
  - v. Amber proposed that we advertise open positions in January, have the nominating meeting in February and hold the elections in March.
  - vi. The newly nominated people can shadow for the rest of the school year and then take over the position on July 1st.
  - vii. **Amber officially proposed that the bi-laws be changed so nominations can be held in February and elections take place in March, Monique 2nd. Proposal approved with unanimous vote.**
  - viii. Monique asked if there is a summary of the positions so people can review the duties and see if that is something they would like to do.
  - ix. Amber asked if it would be helpful to have a Fundraising Chair position.
- c. Penny Wars
  - i. Amanda B. will head up this fundraiser.
  - ii. We have the coin counter.
  - iii. We brought in \$1500 last time.
  - iv. January or February would be good months for this. We need to start advertising it.
  - v. We will also ask Jill her opinion of a good date.
  - vi. Penny Wars usually lasts a couple of weeks.
  - vii. Each class gets a jar or a milk jug.
  - viii. Pennies add to the jar, but silver or a dollar can subtract from it to promote a little friendly competition.
- d. Read-A-Thon
  - i. The budget for this is \$8,000.
  - ii. The children get sponsors for this fundraiser.
  - iii. Parents have been asking what the money from the different fundraisers have been going towards. We need to better communicate the specific goals of each fundraiser.
  - iv. Perhaps the proceeds can go towards 1 School, 1 Book. This is when all students receive a book and the author of the book comes to the school.
  - v. If any money is left over, it can go towards literacy.
  - vi. We also need to communicate about the art show so none of the dates for the other fundraisers conflict.

#### 4. VP/Treasurer

Amber

- a. Spirit Wear
  - i. We are still waiting on designs for the t-shirts.
  - ii. It would be preferable to settle on a design by January so we can move forward.
  - iii. We are also still in the process of finding someone to print the shirts.
- b. Dine-Out Nights
  - i. It was suggested that dine-out nights would do better if there was more advertising.
  - ii. We will research if Chick-Fil-A is an option.

- iii. It was suggested that maybe the dine-out nights would do better if the location of the restaurant was closer to Lincoln.
- iv. Chipotle is always a popular place to have a dine-out night and is always successful.
- v. There are currently no dine-out nights scheduled for the spring.
- c. See's Candy
  - i. Thank you to Amy Kool for organizing this fundraiser.
  - ii. This fundraiser brought in over \$1900.
  - iii. The next round of flyers will go out on March 14th, they will be due on April 1st and be delivered on April 6th.
  - iv. The December orders can go home with the kids or the parents can pick them up at school.
- d. SCRIP
  - i. Thank you to Brie Lamb for organizing this event.
  - ii. It was suggested that SCRIP should be done once a month, on a consistent schedule.
  - iii. There are parents who would like to do that.
  - iv. It was suggested that it could be done on the 10th of every month.
  - v. Flyers advertising this could go out more often and the parents could get used to a consistent schedule. Putting up signs would be helpful as well.
  - vi. A schedule of due dates as well as instructions on how to sign up could go out to parents after break.
- e. Budget Summary
  - i. Spirit Wear - \$355
  - ii. Sppo-A-Thon - \$24,162
  - iii. Dine-Out Nights - \$612
  - iv. Mandarins - Estimated around \$400
  - v. See's Candy - Estimated around \$1900
  - vi. Donations outside of fundraisers - \$750
  - vii. Amazon Smile - \$253

5. Secretary Alison

6. Outreach Coordinator Rachel

7. Old Business

- a. Room Parents
  - i. The role of the Room Parent still needs to be fine-tuned and organized.
  - ii. It is agreed that parents read the emails that come from their child's teacher.
  - iii. It is still a work in progress to coordinate communication with the parents from the teachers and Room Parents.
  - iv. A Community Outreach Coordinator can help organize the Room Parents and help with the communication between the parents, teachers and PTO.

8. New Business-open for comments or ideas

- a. Kelli suggested that there be manipulatives in the office for children who are sad, having a tough day, not feeling well or waiting to be picked up. Kinetic sand is a good idea or something that is soothing and therapeutic.
- b. Eighth Grade Graduation is something that still needs to be planned. Ruth volunteered to look into any new information.

- c. Brie volunteered to make flyers with instructions for parents on how to use Amazon Smile so that proceeds can go to PAC.
- d. The Teacher's Lounge and kitchen needs to be restocked with food and snacks. Monique and Michelle can organize and Amber will reach out as well to see what is needed. This can happen in January. PTO will also provide something for conference week in March, the week of the 21st.
- e. Teacher Appreciation planning should also begin.

9. Thank you for attending; meeting adjourned: 7:46 pm

Cassidy