



August 12th, 2021 11:00 am
Minutes - PAC Meeting

Board Members:

Cassidy Wennesheimer, President	OPEN, SCRIP Coordinator
Amber Pearce, VP, Treasurer	Rachel Todd, Co-Outreach Coordinator
Alison Masey, Secretary	OPEN, Co-Outreach Coordinator

Staff Invitees:

Jill Godtland, Site Administrator

Topic	Owner
1. Welcome; Meeting Call to Order: 10:59 am	Cassidy
2. Approve Minutes From:	Cassidy
3. President	Cassidy
a. The Barnes and Noble event will be on September 10th.	
b. Cassidy and Rachel created Room Parent Binders. Cassidy will get 16 binders and page protectors..	
c. Cassidy presented the Room Parent binder content. Rachel suggested the Room Parent binders be digitally sent as well so Room Parents can easily access website links. The binders will be more inclusive, to better include the upper academy.	
d. Cassidy wrote a welcome letter to parents to be posted on the PTO website and will send it to Jill for approval.	
e. Cassidy made volunteer sign-up sheets for Back To School Orientation. These include:	
o Spirit Wear	
o STEM Spook-A-Thon (October 29th)	
o Mandarins (November 2-12)	
o Yearbook	
o Art Show	
o Read-A-Thon	
o Penny Wars	
o See's Candy	
o Dine-Out Nights	
o Teacher Appreciation	
o Garden Committee	

- f. Alison and Amber will help at the PTO table during Back To School Orientation as Cassidy will also be at the Lion's Den table.
- g. Kinder shirts - some shirts are too big for the Kinders. Maybe Krista can use them as art smocks or be given to the teachers. There are 40 extra-small, 13 small and 21 medium size shirts. Jill mentioned to just hand out to the Kinders because there are not enough for TK. TK can maybe get water bottles instead. At orientation, shirts can be organized by size to be handed out, along with a letter and a flyer.
- h. Spirit Wear can be sold at orientation. Perhaps Rachel can pick up the card reader so families can pay with a credit card.

4. VP/Treasurer

Amber

- a. Amber presented the 2021-2022 budget and the following income items were estimated as follows:
 - o Jog-A-Thon (STEM Spook-A-Thon) - \$8,000
 - o Read-A-Thon - \$8,000
 - o Dine -Out Nights - \$1,000
 - o Mandarin Sales - \$300
 - o Penny Wars - \$1,000
 - o Lion's Pride (donations) - \$500
 - o Amazon Smile - \$300
 - o SCRIP Cards - \$500
 - o Art Auction - \$25,000
 - o See's Candy - \$2,000
- b. The total income without VAPA is estimated at \$21,600.
- c. Concerning changes to the budget, Jill asked that another teacher be added to the budget.
- d. With more enrollment and less Covid restrictions, there is hope that PAC will bring in more income than was estimated.
- e. Amber motioned to approve the 2021-2022 budget. Alison 2nd. The budget was approved with unanimous vote.

5. Secretary

Alison

- a. Alison will work on updating the PTO website.

6. Outreach Coordinator

Rachel

7. Old Business

8. New Business-open for comments or ideas

- a. Jill spoke to the attorney and all parents and adults will have to wear a mask. Furthermore, volunteers at the school must be vaccinated or submit a negative Covid test once a week.
- b. Amber proposed that SCRIP does not need to be an executive board position. Alison 2nd. Proposal is approved with a unanimous vote.
- c. Penny Wars was discussed as a fundraiser. The children bring in change and whatever class raises the most money wins a popcorn party, etc. Penny Wars brought in \$1500 the last time it

was done. Rachel proposed to buy a coin counter for \$220. Alison 2nd. Proposal approved by a unanimous vote.

- d. Rachel proposed that \$550 should go towards staff t-shirts. Alison 2nd. Proposal approved with unanimous vote.
- e. The first general PTO meeting will be on Tuesday, September 14th at 6 pm. The meeting will be in-person. Room Parents will be required to attend this meeting. PTO will get feedback from Room Parents as to what days and times work best for their schedules as well.
- f. Mandarin fundraiser will take place from November 2nd to November 12th. School is not in session on the 11th and 12th, but orders can be placed online.

9. Thank you for attending; meeting adjourned: 12:39pm

Cassidy